



Diocese of Fargo
2018 Safe Environment Compliance
Catholic School Report

Name of School: _____

Principal: _____

Pastor: _____

Date: _____

**All Data reflects implementation statistics for July 1, 2017 – June 30, 2018.
Please attach the Safe Environment Worksheet to this report.**

TEACHERS/EDUCATORS

Total # _____ of educators.

_____ Background Checks Complete (Authorization/Release and Notice of Eligibility is on-file)

_____ Background Checks that are not complete

_____ *Circle of Care* Training Complete (Acknowledgement is on-file)

_____ *Circle of Care* Training not Complete

_____ Signature Page for “Code of Conduct” is on-file

_____ Signature Page not on-file for “Code of Conduct”

If any of the Safe Environment requirements (background check, *Circle of Care* training or signature page) have not been completed, please provide the explanations and scheduled completion date (on or before July 30, 2018) to which you commit. _____

OTHER EMPLOYEES

Total # _____ of other employees.

- # _____ Background Checks Complete (Authorization/Release and Notice of Eligibility is on-file)
- # _____ Background Checks that are not complete
- # _____ *Circle of Care* Training Complete (Acknowledgement is on-file)
- # _____ *Circle of Care* Training not Complete
- # _____ Signature Page for “Code of Conduct” is on-file
- # _____ Signature Page not on-file for “Code of Conduct”

If any of the Safe Environment requirements (background check, *Circle of Care* training or signature page) have not been completed, please provide the explanations and scheduled completion date (on or before July 30, 2018) to which you commit. _____

VOLUNTEERS –Who have ongoing and/or unsupervised contact with children and young people

Total # _____ of volunteers.

- # _____ Background Checks Complete (Authorization/Release and Notice of Eligibility is on-file)
- # _____ Background Checks that are not complete
- # _____ *Circle of Care* Training Complete (Acknowledgement is on-file)
- # _____ *Circle of Care* Training not Complete
- # _____ Signature Page for “Code of Conduct” is on-file
- # _____ Signature Page not on-file for “Code of Conduct”

If any of the Safe Environment requirements (background check, *Circle of Care* training or signature page) have not been completed, please provide the explanations and scheduled completion date (on or before July 30, 2018) to which you commit. _____

PARENT INFORMATION

Did parents/guardians receive the information letter regarding the *Circle of Grace* Program and the “Common Questions of Parents” handout?

___ Yes ___ No

Total # _____ of parents that have signed documentation to refuse training for their children. This documentation is to remain on-file at the school.

Total # _____ of parents that have received the information to train their own child/children.

CHILDREN and YOUTH TRAINING

How many children are enrolled in your school/network? _____

Was Circle of Grace implemented in all grade levels? ___ Yes ___ No

If not, please provide explanation.

Estimated Number of Children and Youth that did not receive the Circle of Grace curriculum this audit period.

NOTE: Authorization and Release Form for the Background Check, Code of Conduct Signature Page, Notice of Eligibility and Acknowledgement of *Circle of Care* Training must be on-file for each employee and volunteer.

I acknowledge that all information and materials needed for Safe Environment implementation have been made available to me from the Diocese of Fargo. Questions and support have been met to the level needed for compliance and implementation. Information provided on this report is provided to the best of my knowledge and effort. Compliance standards are guided by the United States Conference of Catholic Bishops’ *Charter for the Protection of Children and Young People*.

Comments: _____

Pastor's Signature

Date

Principal's Signature

Date

Report Prepared By (if applicable)

Date